

# GILA RIVER INDIAN COMMUNITY BUSINESS LICENSE INFORMATION

## POINT OF CONTACT

Crystal Downs  
Business License & Taxation Ordinance Officer  
(520)562-9551

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[GRICBusinessLicense@gric.nsn.us](mailto:GRICBusinessLicense@gric.nsn.us)

## BUSINESS LICENSE APPLICATION

You may download a copy of the application at:

<http://www.gilariver.org>

- Place the mouse on the Opportunities tab and a dropdown will appear, click on Business Lic. /Tax Forms
- Scroll down and click on Forms for Download
- Click on Business License Application (the form is fillable online, but must be printed out)

When applying for a business license you have 2 options:

1. Mail in the application with a check or money order

**NOTE: When received by mail, the business license process may take up to 5 business days.**

**Mailing address:**

Gila River Indian Community  
Office of The Treasurer  
PO Box 2160  
Sacaton, AZ 85147

**Overnight address:**

Gila River Indian Community  
Attn: Internal Audit  
1576-C S. Nelson Rd.  
Chandler, AZ 85226

2. Come into the office

**NOTE: Payment options include check, money order, cash, or card (not American Express). If you come into the office, the business license may be processed and received the same day. Bring ID!**

**Physical Address:**

525 W. Gu u Ki  
Sacaton, AZ 5147

### **Directions:**

- I-10 East to Exit 175, Casa Blanca Road
- Turn left over freeway, then a slight right onto Casa Blanca Road
- Continue for approximately 5 miles until you see a paved road, Blue Bird Rd on right hand side
- Turn Right on Blue Bird
- Turn left onto North Access Road
- Turn right into GRIC Governance Building
- Enter the building, sign in at the security desk, and ask for Internal Audit

**NOTE:** When using a GPS application, it is best to search “Kowee Coffee”, zip code 85147. Using this gives better direction than typing in the address.

### **FOOD VENDORS**

**NOTE:** All vendors selling food must obtain a permit from the Environmental Health Services Department prior to obtaining a business license.

**Phone#:** (520)562-5100

### **ADDITIONAL INFORMATION**

- Please complete **ALL** sections of the business license application.
- The fee for an annual license is \$150 for non-community members, \$5 for community member, and \$50 for a special event license.
- A special event license may be purchased for events that occur no more than 5 consecutive days. Multiple special event business licenses may be purchased within a year.
- A special event license may only be purchased for events such as concerts, rodeo, carnivals, and trade shows.
- If you wish to receive a copy of the business license via email, please include a note stating that request along with an email address.
- Under section III, #12 (location of business activity), please include the name of the exact location you will be working at (i.e. the name of the event).
- All checks and money orders need to be made out to Gila River Indian Community.



**V. Individuals Authorized to Receive Business License Information not Listed Above.**

Name (Last, First, M.I.)

Title (if applicable)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**VI. Location of Tax Records (by whom and where your records are kept)**

Name of Company

Person to Contact

\_\_\_\_\_  
Address (City, State and Zip Code)  
\_\_\_\_\_

\_\_\_\_\_  
Phone Number  
\_\_\_\_\_

**VII. Business Purchase information**

Did you buy an existing business?  Yes  No

If yes, did that business conduct business on the Gila River Indian Community?  Yes  No

Did the business have a license issued by the Gila River Indian Community?  Yes  No

Previous Business Name

Previous Owner's Name

\_\_\_\_\_  
Previous Business Owner's Address

\_\_\_\_\_  
Previous Owner's Phone Number

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
GRIC Business License Number \_\_\_\_\_

**VIII. Consent to Liability (initials required)**

You will receive a copy of Title 13 of the GRIC Code with your license. This is an acknowledgement that you are responsible for reading Title 13, and consent to the liability for and payment of all taxes imposed by it, and as it may be amended by the GRIC Community Council in the future.

**IX. Signature(s) by Individuals Legally Responsible for the Business**

This application must be signed by a sole owner, two partners, two corporation officers, members and/or managing members, the trustee, receiver or personal representative of an estate.

**Under penalty of perjury, I(we) declare that the information on this document is true and correct. I understand that giving false information could result in disapproval and/or revocation of my business license.**

Type or Print Name

Title

Signature

Date

\_\_\_\_\_  
\_\_\_\_\_

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